



# Request for information under the NSW Freedom of Information Act 1989

## Details of applicant

Title (Mr, Mrs, Ms)	Surname	Given name(s)	
Organisation (if applicable)			
Postal address			
Town	State	Postcode	
Phone	Alternate phone		
Fax	Email		

## Details of request

I request access to document(s) concerning matters which are:  Personal  Non Personal

I request access to document(s) concerning: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Form of access

- I wish to inspect the document(s)
- I require a copy of the document(s)
- I require access in another form. Specify: \_\_\_\_\_

## Fees and charges

Attached is a cheque/money order/cash to the amount of \$30 to cover the application fee (**please do not send cash through the mail**). I understand that I may be required to pay processing charges in respect of this request and that I will be supplied with a statement of charges if appropriate.

**Note:** A 50% reduction in fees and charges will be granted to holders of Pensioner Health Benefit Cards (or those with equivalent incomes) and to people under 18 years of age. Non-profit organisations may be able to demonstrate financial hardship and receive a 50% reduction. If you consider that you are entitled to a reduction, submit a request, with copies of supporting documents, with this form.

I am requesting a reduction in fees and charges:  Yes  No

**Applicant's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Address for applications

Department of Water and Energy  
 Attn: Kylie Broughton  
 Freedom of Information Coordinator  
 GPO Box 3889  
 SYDNEY NSW 2001